

United States Court of Appeals

FIFTH CIRCUIT
OFFICE OF THE CLERK

LYLE W. CAYCE
CLERK

TEL. 504-310-7700
600 S. MAESTRI PLACE
NEW ORLEANS, LA 70130

March 03, 2015

Mr. Bryant Steven Banes
Neel Hooper & Banes, P.C.
1800 West Loop, S.
Suite 1750
Houston, TX 77027

Mrs. Linda Hursey Evans
Neel Hooper & Banes, P.C.
1800 West Loop, S.
Suite 1750
Houston, TX 77027

No. 15-60011 Hallmark-Phoenix 3, L.L.C. v. NLRB
Agency No. 12-CA-90718

Dear Mr. Banes, Mrs. Evans,

We have filed the record. PETITIONER'S BRIEF AND RECORD EXCERPTS ARE DUE WITHIN 40 DAYS FROM THE DATE ABOVE, See FED R. APP. P. and 5TH CIR. R. 28, 30 and 31. Except in the most extraordinary circumstances, the maximum extension for filing briefs is 40 days in agency cases. See also 5TH CIR. R. 30.1.2 and 5TH CIR. R. 31.1 to determine if you have to file electronic copies of the brief and record excerpts, and the Portable Document Format (PDF) you MUST use. See also 5TH CIR. R. 30.1 for the contents of the Record Excerpts which are filed instead of an appendix. You may access our briefing checklist on the Fifth Circuit's website "www.ca5.uscourts.gov/clerk/docs/brchecklist.pdf". An intervenor's time is governed by 5TH CIR. R. 31.2. 5TH CIR. R. 42.3.2 allows the clerk to dismiss appeals **without notice** if the brief is not filed on time.

The caption for this appeal is attached, and we ask you to use it on any briefs filed with this court.

New Guidance Regarding Citations for Administrative Records

The court has approved an amendment to 5TH CIR. R. 28.2.2 granting the Clerk the authority to create a standard format for citation to the electronic administrative record. You must use the new citation format when citing to the electronic administrative record.

Within the electronic record, the record citation cited at the bottom left hand side of the page is the proper citation to be used.

An example of a proper record citation format is, "ROA" followed by a period, followed by the page number. For example, "ROA.123".

Sincerely,

LYLE W. CAYCE, Clerk

A handwritten signature in cursive script that reads "Dawn D. Victoriano".

By: _____
Dawn D. Victoriano, Deputy Clerk
504-310-7717

Enclosure(s)

cc w/encl:

Ms. Usha Dheenani
Ms. Margaret J. Diaz
Ms. Linda Dreeben
Mr. Jamison Frank Grella

Case No. 15-60011

HALLMARK-PHOENIX 3, L.L.C.,

Petitioner Cross-Respondent

v.

NATIONAL LABOR RELATIONS BOARD,

Respondent Cross-Petitioner